**DISCIPLINE AUDIT**

**EXECUTIVE SUMMARY – PRENZLAU SS**

**DATE OF AUDIT: 18 JUNE 2014**

**Background:**
Prenzlau SS is located 26 kilometres west of Ipswich in the Metropolitan education region. The school has been offering learning opportunities to the community since 1894 and has a current enrolment of approximately 64 students from Prep – Year 7. The Principal, Lisa Noonan, was appointed to the position in 2012.

**Commendations:**
- The Principal and Leadership Team are well respected and regarded amongst the school and wider community. This is reflected in the high level of parent and student satisfaction achieved in the Department’s annual School Opinion Survey (SOS) data.
- There are minimal behavioural incidences at the school and a strong focus on teaching and learning. This is reflected in significant long term academic improvement data on NAPLAN assessments in students achieving National Minimum Standards (NMS).
- Students are profiled to identify their personality temperaments through *Aus Identities* and learning styles using *Multiple Intelligences*. This assists staff members and students to better understanding individual student needs.
- Parents and Citizens’ Association (P&C) representatives describe the high level of communication by the school. This is exemplified by the Principal who offers information through a number of modes including, social media, text, e-mail and a coffee club. Parenting strategies are also promoted through these forums.
- The *Student Behaviour/Attendance Referral* document clearly articulates steps teaching staff are required to take when dealing with behaviour or attendance concerns.

**Affirmations:**
- Parents and Citizens’ Association (P&C) representative describe the opportunities provided to them in developing the Responsible Behaviour Plan for Students (RBPS).
- The school’s Professional Learning Plan outlines professional development opportunities around behaviour offered to staff members including training in the *Essential Skills for Classroom Management*.
- The school rules, *Be Safe, Be Responsible, Be Respectful*, are known by staff members, students and parents.
- Weekly *Programme Achieve* lessons are provided to build social skills, wellbeing and provide opportunities for in-depth discussion around the school rules.
- Students complete a *Student Personal Progress Report* as a self-reflective tool in assessing their *Attitude, Behaviour and School Pride*.
- Local secondary school representatives have visited the school to assist students with the transition to Junior Secondary. Parent information evenings are also offered to assist in this process.

**Recommendations:**
- Implement a school specific A to E effort and behaviour matrix. This will assist teachers’ judgements when producing semester reports. A moderation process around this matrix will provide even higher levels of reporting accuracy.
- Review the whole school playground behaviour process to ensure that there is consistency when recording inappropriate behaviour and rewarding students exhibiting the school wide expectations.
- Continue to promote high rates of attendance in coordination with a good education. The implementation of the newly initiated *Attendance Policy* and informing parents of the school’s and individual students’ attendance data, is to be part of this promotion.
- Continue to build on the detailed and valid data captured through reward processes and current OneSchool data capture. Add the gathering and reviewing of data to the school data plan and document outcomes of associated meetings.